



# North Devon Coast AONB Small Grants for Sustainable Development Application Form (£500 or under)

**ALL PROJECTS MUST BE COMPLETED BY 31<sup>st</sup> JANUARY 2017**

**Please Note:** Handwritten forms are to be completed in **BLOCK CAPITALS** and in **black** ink

<b>1. Details</b>	
Name:	Organisation
Address:	
Website:	
Email Address:	
Contact Number:	Alternative Contact Name: Contact Number:

<b>2. Project title (a working name that describes your project)</b>
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<b>3. Project description (a brief outline of the project and what you would like to spend the grant on)</b>
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**4.** What will be the measurable results of your project? How many people, communities, businesses will benefit? What type of events or activities will occur? How many volunteers involved, etc.

**5.** Who owns the land/building where the project will take place (if applicable)? (is there a lease? If so, how many years remain?) Have you obtained all the permissions you require to carry out the project? (e.g. planning permission, landowner's consent, Local Authority or Environment Agency approval)

**6.** Project location (also supply an Ordnance Survey grid reference if applicable)

The Project is located within the designated AONB: Y/N Please state.....  
(please see map of designated areas and boundaries)

The Project is not located within the designated AONB, please state location .....

**7.** Project checklist against the AONB Delivery Plan and Fund criteria

Your application will score more if it delivers an action from the North Devon Coast AONB Management Strategy and Delivery Plan (See Guidance Notes and link: [http://www.northdevon-aonb.org.uk/partnership\\_and\\_policy/aonb-management](http://www.northdevon-aonb.org.uk/partnership_and_policy/aonb-management))

WILL YOUR PROJECT?	HOW
1. <b>Help to look after the North Devon AONB's special landscape and features?</b>	
2. <b>Help to look after the North Devon AONB's variety of wild plants and animals?</b>	
3. Maintain distinctive local character or create opportunities to enjoy the AONB through art, culture or heritage	
4. Help to conserve natural resources, recycle waste, increase energy efficiency or reduce pollution?	
5. Involve local people / visitors in volunteering, decision making, engaging with and / or understanding the AONB?	

<b>8. Please estimate the cost of your project, broken down into the following:</b>			
	<b>In Cash</b>	<b>In Kind</b> (See Guidance Notes)	<b>Total</b>
Time spent on the project (including project manager)			
Purchase of goods/equipment			
Hire of equipment			
Other costs (please state what they are)			
<b>Totals</b>			

<b>9. Sources of funding broken down into the following</b>			
<b>Name of Organisation</b> (who is making the contribution to the project)	<b>Cash</b>	<b>In-Kind</b>	<b>Total</b>
	Financial contribution	Donation of equipment or volunteer hours	Total value of cash and in-kind donations
You or your organisation			
Other organisations			
Funding requested from the AONB			
Total project cost			

**10.** Any other information about your project that will support your application. (See Guidance Notes)

<b>11. Organisation status</b>	
Private Individual/business	YES / NO
Company number (if applicable) .....	
Voluntary/Charity/CIC/Not for Profit (charity number) .....	YES / NO
Parish Council	YES / NO
Other .....	YES / NO

**12.** Are you confident that this project can be completed by the end of January 2017? (See Guidance Notes)

## **State Aid Rules**

**Please note special State Aid guidance notes that accompany this form**

**13.** Has your business or organisation received any funding where State Aid Rules (de minimus) apply? If yes, please state how much and when the funding was received (**Allowance is up to 200,000 euros (approximately £140,000) of De Minimis state aid over any given three-year period**).

**14.** Is your organisation in any of the following industry sectors?

Agriculture	YES / NO
Fisheries	YES / NO
Forestry	YES / NO
Steel, Coal, Shipbuilding	YES / NO
Transport	YES / NO

I confirm that our organisation has not received more than £140,000 of funding from State Aid within any three year period, and, if successful with this application, will not exceed the £140,000 State Aid limit within three years of the end of any grant funding under the programme.

**Signature:**

**Printed name:**

**Date:**

**Organisation/business name:**

**Position:**

### **Declaration**

I certify that all the information provided in this application is true to the best of my knowledge and that the statement in the application form regarding State Aid Rules and 'de minimis' has been signed by an authorised signatory (i.e. Trustee, Director or office holder such as Chairman or Treasurer). I understand that any misleading statements, whether deliberate or accidental, could make the application invalid and therefore liable for the return of any money.

**Signature:**

**Printed name:**

**Date:**

**Please return this completed application form to: Gigha Klinkenborg, North Devon Coast AONB, Room 510 Civic Centre, North Walk, Barnstaple, Devon, EX31 1ED**

The North Devon Coast AONB Sustainable Development Fund is delivered locally by the North Devon Coast AONB Unit on behalf of Defra.

(Version: Jan 2016)